

IMPORTANT NOTICE

HONG KONG AIR CADET CORPS (A Public Company Limited by Guarantee)

AGENDA OF THE ANNUAL GENERAL MEETING

To: All Executive Board Members; and
All Officers and Specialist Officers
of and above the rank of Flight Lieutenant on the Active List

An Annual General Meeting of the Hong Kong Air Cadet Corps (Public Company Limited by Guarantee) will be held on Thursday, 19 December 2024 at 1900 hrs in the Headquarters of Hong Kong Air Cadet Corps, Sung Wong Toi Road, Kowloon.

Agenda for the meeting is as follows:

1. To consider and approve the Minutes of last AGM held on 7 December 2023.
2. To receive a report from Chairman of the Executive Board.
3. To consider and approve Audited Account of the Corps for the Financial Year ended 31 March 2024.
4. To appoint Auditor for Financial Year 2024/25 and authorize the Executive Board to determine their remuneration.
5. To elect five members of the Executive Board for a term of two years (2024/26).
6. To approve the appointment of Chairman as elected by the Executive Board for a term of two years.
7. To approve the appointment of Honorary Treasurer as elected by the Executive Board for a term of one year.

Any Board Member or Voting Member may propose candidates for election as Members of the Executive Board (except ex-officio members). The candidates must be eligible for appointment under the Articles of Association. At least one other Board Member or Voting Member must second his/her nominations.

A nomination form is attached. Please return the completed nomination form on or before 1800 hours, Friday, 13 December 2024 to the Honorary Secretary (Attn: Administrative Manager, HQ).

Please confirm your attendance on or before noon, Friday, 13 December 2024 with the Administrative Manager, HQ.


(LEE Kwok Wing)
Honorary Secretary

15 November 2024

Hong Kong Air Cadet Corps
Minutes of Annual General Meeting held on 7 December 2023

Date: 7 December 2023

Time: 1900 hrs

Venue: Headquarters, Hong Kong Air Cadet Corps, Sung Wong Toi Road, Kowloon

Chairman: Mr. Edwin LAU, Chairman of the Executive Board

Minutes of the Meeting

1. The Chairman announced that 14 voting members and 8 EB members attended the Annual General Meeting. Also received were 17 proxy votes, but 1 proxy vote would not be counted due to the absence of 1 voting member (Appendix I).

A quorum was therefore attained according to the Memorandum and Articles of Association of the Corps, and the Chairman called the meeting to order.

2. Before considering the resolutions, the Chairman called for a poll on each of the resolutions submitted to the meeting and noted that the number of votes held by each voting member or proxy would be counted in the voting on the resolutions set out in the Agenda.

The Chairman advised that a ballot paper would be used to count the votes, it was expected that the result of the poll would be announced by the Chairman before the end of meeting. In addition, the result of the poll will be published in the Minutes of the AGM.

3. The Chairman formally proposed the resolutions, which were set out in the Agenda:
 - 3.1 The minutes of the last Annual General Meeting dated 8 December 2022 were read. There being no objection from members. It was proposed by Mr. Leonard LEUNG and seconded by Mr. CHAN Man Lang. The minutes were proposed by the Chairman without amendments.
 - 3.2 The Chairman of the Executive Board presented Chairman's Report for the period of April 2022 to March 2023 to the meeting. All members present noted the contents of the Chairman's report.
 - 3.3 The Audited Accounts and Financial Statement for the financial year ended 31 March 2023 was presented to members. It was proposed by Mr. LEE Kwok Wing and seconded by Mr. Leonard LEUNG.
 - 3.4 The re-appointment of Raymond Y. K. TSE & Co. CPA Limited as auditor for FY 2023/24 was proposed by Mr. CHAN Man Lang and seconded by Mr. LEE Kwok Wing. All members present noted that the authority to negotiate and determine the related professional fees would be delegated to the Executive Board.

3.5 Pursuant to the Memorandum and Articles of Association, one-half of the Executive Board Members should be subject to rotation at the Annual General Meeting. Accordingly, six Executive Board Members stepped down and the vacancies so arose were open for election.

Resigned Executive Board Members

Group Captain LEE Kwok Wing
Captain FUNG Ying Chung, Joe
Mr. TAM Kwok Chi
Mr. TANG Shu Pui, Simon
Ms. LOK Yean Ting, Karen
Mr. YIP Chun To, Adrian

The below six nominees were proposed to be elected to the Executive Board as follows:

Elected Members

Group Captain LEE Kwok Wing
Captain FUNG Ying Chung, Joe
Mr. TAM Kwok Chi
Mr. TANG Shu Pui, Simon
Ms. LOK Yean Ting, Karen
Mr. YIP Chun To, Adrian

3.6 The appointment of Mr. Leonard LEUNG as Honorary Treasurer for a term of one year was proposed by Mr. CHAN Man Lang and seconded by Mr. LEE Kwok Wing.

4. Mr. CHAN Man Lang gave a demonstration on how ballot paper would work.
5. As all the resolutions have been proposed, the Chairman confirmed that those resolutions were put to the voting members for voting by poll.
6. After voting members had completed their voting, the Chairman then declared the poll closed.
7. The Chairman announced the results of the poll (Appendix II). The Chairman declared all resolutions carried.
8. Any other business

There being no further business, the meeting ended at 2000 hrs.

Mr. Edwin LAU,
Chairman of the Executive Board

Appendix I

- (a) The following are the names of 14 voting members who attended the Annual General Meeting:

Wg Cdr Ivan CHAN
Wg Cdr Wilson CHAN
Wg Cdr Roger KWONG
Wg Cdr Alex LAW
Sqn Ldr Vickie AU
Sqn Ldr Martin CHOI
Sqn Ldr Winnie HO
Flt Lt CHEUNG Y
Flt Lt Alex FUNG
Flt Lt KAN Po Chiu
Flt Lt Herbert MUI
Flt Lt WONG Sui Hung
Flt Lt (sp) William LEUNG
Flt Lt (sp) LAW Kwok Leung

- (b) The following are the names of 8 Executive Board members who attended the Annual General Meeting:

Mr Edwin LAU
Mr Dicky YIP
Gp Capt CHAN Man Lang
Gp Capt Leonard LEUNG
Gp Capt LEE Kwok Wing
Mr TAM Kwok Chi
Mr Simon TANG
Mr Adrian YIP

- (c) The following are the names of 17 voting members who were unable to attend the Annual General Meeting and had sent in their proxies:

Executive Board Member Capt West WU
Executive Board Member Paul CHENG
Executive Board Member Karen LOK
Executive Board Member Capt Cody WONG
Ag Wg Cdr Francis CHAN
Ag Wg Cdr Toby NG (attended the meeting, but appoint proxy)
Sqn Ldr Jethro CHAN
Sqn Ldr Pheona SIU
Sqn Ldr Savio WON
Sqn Ldr Benjamin YUEN
Sqn Ldr (sp) Vincent LI
Ag Sqn Ldr Chiann OR
Flt Lt TANG Chun Hiu
Flt Lt TSOI Sui Ting
Flt Lt (sp) CHOW Vi Vi
Flt Lt (sp) Clement CHUNG
Flt Lt (sp) TSE Wah Sang

Appendix II

Hong Kong Air Cadet Corps Poll Result for Annual General Meeting 2022-23 Thursday, 7 December 2023

A poll was demanded by the Chairman of the Corps for voting on each of the proposed resolutions as set out in the Agenda of the Annual General Meeting. The Corps is pleased to announce the poll results as follows:

Ordinary Resolutions		For	Against	Abstain
1.	To consider and approve the Minutes of last AGM held on 8 th December 2022.	37	0	0
2.	To receive a report from Chairman of the Executive Board.	37	0	0
3.	To consider and approve Audited Account of the Corps for the Financial Year ended 31 March 2023.	37	0	0
4.	To appoint Auditor for Financial Year 2023/24 and authorize the Executive Board to determine their remuneration.	37	0	0
5.	(a) To re-elect Group Captain LEE Kwok Wing as a member of the Executive Board for a term of two years (2023/25).	37	0	0
	(b) To re-elect Captain FUNG Ying Chung, Joe as a member of the Executive Board for a term of two years (2023/25).	32	1	4
	(c) To re-elect Mr TAM Kwok Chi as a member of the Executive Board for a term of two years (2023/25).	37	0	0
	(d) To re-elect Mr TANG Shu Pui, Simon as a member of the Executive Board for a term of two years (2023/25).	36	1	0
	(e) To re-elect Ms LOK Yean Ting, Karen as a member of the Executive Board for a term of two years (2023/25).	37	0	0
	(f) To re-elect Mr YIP Chun To, Adrian, BBS, MH, JP as a member of the Executive Board for a term of two years (2023/25).	36	1	0
6.	To approve the appointment of Honorary Treasurer as elected by the Executive Board for a term of one year.	37	0	0

There was one invalid ballot.

HONG KONG AIR CADET CORPS (“Corps”)

NOMINATION FOR MEMBERS OF THE EXECUTIVE BOARD 2024/26

I hereby propose the following Member of the Corps eligible for election under the Articles of Association to be Member of the Executive Board for 2024/26.

PROPOSER’S NAME: _____

PROPOSER’S SIGNATURE: _____

SECONDER’S NAME: _____

SECONDER’S SIGNATURE: _____

Acceptance of nomination by the nominee:

Member

Nominee’s Name _____

Nominee’s Signature _____

Please return this form, when completed, on or before 1800 hours, Friday, 13 December 2024 to the Honorary Secretary (Attn: Administrative Manager, HQ).

HONG KONG AIR CADET CORPS (“Corps”)

**Proxy Form for the Annual General Meeting Scheduled
for Thursday, 19 December 2024**

**To: Administrative Manager
Headquarters
Hong Kong Air Cadet Corps
Sung Wong Toi Road,
Kowloon.**

To: Honorary Secretary,

**I, _____ (Name in Block Letter) of _____ (Unit),
being a Voting Member of the Corps, hereby appoint _____ (Name
in Block Letter) of _____ (Unit), as my proxy to vote for me on
my behalf at the Annual General Meeting of the Corps to be held on the 19th day
of December 2024, and at any adjournment thereof.**

Signed this _____ day of _____ 2024

Signature of the Member: _____

Important Note: Please return the ORIGINAL of this proxy form (with signature) by post or by hand to HQ, HKACC on or before 1300 hrs, 16th December 2024 (Monday) per the Articles of Association of the Hong Kong Air Cadet Corps (Companies Ordinance Cap.32).

HONG KONG AIR CADET CORPS

Annual General Meeting Attendance Reply Slip

(Please confirm your attendance on or before noon, Friday, 13 December 2024)

To : Administrative Manager, HQ
Fax: 2715 6944

** Please tick as appropriate*

I. AGM attendance*

_____ I would like to confirm my attendance at the Annual General Meeting
to be held on 19 December 2024.

_____ Please accept my apologies for my absence from the Annual General
Meeting to be held on 19 December 2024.

Signature : _____ Date : _____

Rank & Name : _____ Post : _____